

**Tips for Giving Good Feedback**

1. **Be specific.**
2. **Understand your impact:** What? So what? Now what?
   1. What was our goal?
   2. Did we meet it? Exceed it?
   3. What was the impact of our action on individual participants? On the community as a whole?
   4. Are there any next steps or new opportunities to explore following our action?
3. **Start with the positive.**
   1. What went well?
   2. Did anything surprise us?
   3. Did we learn anything that would be helpful when planning our next program or event?
4. **Share things you’d like to do differently next time.**
   1. What difficulties, if any, did we encounter?
   2. What can we learn from this experience? (e.g. timing, amount of people involved)
5. **Appreciate your effort.**
   1. Give thanks to everyone involved. Express gratitude.